

Education Committee Agenda

Coatesville Area Senior High School Auditorium

March 15, 2017 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Deborah Thompson
BOARD MEMBERS: James Hills and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the February 14, 2017 Education Committee meeting minutes. *(Enclosure)*

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. 2017-2018 Special Education Professional Development and Training**
RECOMMENDED MOTION: That the Board of School Directors approve the contract with Dr. Richard Villa for the 2017-18 school year, as presented. *(Confidential Enclosure)*
- B. Cyber Academy Field Trip to Washington, D.C.**
RECOMMENDED MOTION: That the Board of School Directors approve the field trip to Washington, D. C. for Cyber Academy students, as presented. *(Confidential Enclosure)*
- C. Public Performance by B.R.I.D.G.E.E. and S.I.S.T.E.R.S. Step Teams**
RECOMMENDED MOTION: That the Board of School Directors approve the public performance of the B.R.I.D.G.E.E. and S.I.S.T.E.R.S. Step Teams, as presented. *(Confidential Enclosure)*
- D. 16th Annual Multi-Cultural & Diversity Awareness Conference & Talent Show Competition**
RECOMMENDED MOTION: That the Board of School Directors approve the request to attend the 16th Annual Multi-Cultural & Diversity Awareness Conference & Talent Show Competition at the Kennett Square High School, as presented. *(Confidential Enclosure)*
- E. PIAA Swimming and Wrestling State Championships**
RECOMMENDED MOTION: That the Board of School Directors approve the overnight trips to the PIAA Swimming and Wrestling Championships, as presented. *(Confidential Enclosure)*
- F. Harrisburg University of Science and Technology**
RECOMMENDED MOTION: That the Board of School Directors the approve Concurrent Enrollment Agreement between CASD and Harrisburg University of Science and Technology, pending legal review. *(Confidential Enclosure)*
- G. Steel Spirit of Coatesville Indoor Color Guard**
RECOMMENDED MOTION: That the Boar of School Directors approve the Steel Spirit of Coatesville Indoor Color Guard out-of-state overnight trip to the Atlantic Coast Championships, as presented. *(Confidential Enclosure)*

- H. Confidential Release and Settlement Agreement – Student 70000435**
RECOMMENDED MOTION: That the Board of School Directors approve the Release and Settlement Agreement for student 70000435, as presented. (*Confidential Enclosure*)
- I. Lindamood-Bell Learning Processes – Contract Amendment – Student 11000656**
RECOMMENDED MOTION: That the Board of School Directors approve the Contract Amendment for student 11000656, as presented. (*Confidential Enclosure*)
- J. Independent Contractor Contract – Student 90001373**
RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor’s Contract for student 90001373, as presented. (*Confidential Enclosure*)
- K. Bayada Home Health Care, Inc. Letter of Agreement – Student 10006868**
RECOMMENDED MOTION: That the Board of School Directors approve the Letter of Agreement between CASD and Bayada Home Health Care, Inc. for student 10006868, as presented. (*Confidential Enclosure*)
- L. Y. M. W. I. C. Partnership**
RECOMMENDED MOTION: That the Board of School Directors approve the partnership with Y. M. W. I. C. for the 2016-2017 and 2017-2018 school years.
- M. Course Selection Books**
RECOMMENDED MOTION: That the Board of School Directors approve the course selection books for the high school, as presented.

INFORMATIONAL ITEM(S)

- Electronic Devices Task Force Update
- Discipline Compliance and Community Task Force Update
- SAT Update
- Keystone Remediation Update
- National Junior Honor Society Update

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

Operations Committee Agenda

Coatesville Area Senior High School Auditorium

March 15, 2017 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Brenda Geist
BOARD MEMBERS: Laurie Knecht and Dean Snyder
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the February 14, 2014 Operations Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. Use of Facilities Request to Waive Fees – Caln PTA Yard Sale – Caln Elementary School**
RECOMMEND MOTION: That the Board of School Directors approve the waiver of fees in the amount of \$198 for a yard sale at Caln Elementary School on Saturday, April 1, 2017 from 7:00 a.m. until 1:00 p.m., as per the attachment. (*Confidential Enclosure*)
- B. Use of Facilities Request to Waive Fees – Caln Little League - Caln & CASH Baseball & Softball Fields**
RECOMMEND MOTION: That the Board of School Directors approve the waiver of fees in the amount of \$480 for use of the baseball and softball fields at Caln Elementary School, and the junior varsity field at the high school campus from March 25, 2017 until June 10, 2017, as per the attachment. (*Confidential Enclosure*)
- C. Use of Facilities Request to Waive Fees – Voter Services – Scott Middle School**
RECOMMEND MOTION: That the Board of School Directors approve the waiver of fees in the amount of \$2,216 for the use of Scott Middle School as a Polling Location for two voting precincts on Tuesday, May 16, 2017. (*Confidential Enclosure*)
- D. Chesconet Addendum**
RECOMMENDED MOTION: That the Board of School Directors approve the Chesconet addendum to extend the Chesconet contract document MSA #2016CASD through June 30, 2018 for an amount of \$34,000.00. (*Confidential Enclosure*)
- E. Boiler Maintenance Services – Herman Goldner Company, Inc.**
RECOMMENDED MOTION: That the Board of School Directors approve Herman Goldner Company, Inc. to provide boiler preventive maintenance services at an annual cost of \$10,495.00. (*Confidential Enclosure*)
- F. Multi-Point Wireless Network – Gettle, Inc.**
RECOMMENDED MOTION: That the Board of School Directors approve Gettle, Inc. to install a multi-point wireless network to connect remote field cameras to the camera local area network at the high school for an amount of \$2,900. (*Confidential Enclosure*)

INFORMATIONAL ITEM(S)

- Food Service Reimbursement/Participation Report for the month ending 2-28-2017 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Finance Committee Agenda

Coatesville Area Senior High School Auditorium

March 15, 2017 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Stuart Deets
BOARD MEMBERS: James Hills and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the February 14, 2017 Finance Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

B. Chester County Tax Claims Bureau

RECOMMENDED MOTION: That the Board of School Directors approve to exonerate uncollectable property tax liens as per the attached list. (*Confidential Enclosure*)

C. Lifetouch Portrait Agreement for the 2017-2018, 2018-2019 and 2019-2020

RECOMMENDED MOTION: That the Board of School Directors approve the 3-year Student Portraits Agreements between CASD and Lifetouch National School Studios, Inc., for Caln, Friendship, King's Highway, Rainbow and Reeceville Elementary schools, and Scott, North Brandywine and South Brandywine Middle schools, as presented. (*Confidential Enclosure*)

D. Royalty Check - Ohio Pyle Prints, Inc. – Coatesville Area Senior High School

RECOMMENDED MOTION: That the Board of School Directors accept the royalty check from Ohio Pyle Prints, Inc., in the amount of \$50.09, for spirit-gear sales. (*Enclosure*)

E. Communication Solutions Group, Inc. Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and the Communication Solutions Group, as presented. (*Confidential Enclosure*)

F. Confidential Release and Settlement Agreement – Employee 012424

RECOMMENDED MOTION: That the Board of School Directors approve the Confidential Release and Settlement Agreement for employee 012424. (*Confidential Enclosure*)

G. 3-Year Equipment Maintenance Agreement - Postage Meter Machine

RECOMMENDED MOTION: That the Board of School Directors approve the three (3) year equipment maintenance agreement for the postage meter machine, as presented. (*Confidential Enclosure*)

H. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

INFORMATIONAL ITEM(S)

- 2017-2018 General Fund Budget Discussion
- CASD and Charter School Enrollment Reports for the month ending February 28, 2017 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Policy Committee Agenda
Coatesville Area Senior High School Auditorium
March 15, 2017 - 6:00 PM
(4th Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Bashera Grove and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the February 14, 2017 Policy Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

1. **Policy 235.1 – Surveys – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 235.1.

2. **Policy 301 – Creating A Position – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 301.

3. **Policy 302 – Employment of Superintendent/Assistant Superintendent – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 302.

4. **Policy 303.1 – Nepotism/Cronyism – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 303.1.

5. **Policy 304 – Employment of District Staff – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 304.

6. **Policy 305 – Employment of Substitutes – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 305.

7. **Policy 306 – Employment of Summer School Staff – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 306.

8. **Policy 307 – Student Teachers/Interns – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 307.
9. **Policy 308 – Employment Contract/Board Resolution – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 308.
10. **Policy 309 – Assignment and Transfer – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 309.
11. **Policy 309.1 – Resignation Acceptance of Employees – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 309.1.
12. **Policy 311 – Suspensions/Furloughs – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 311.
13. **Policy 312 – Performance Assessment of Superintendent/Assistant Superintendent – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 312.
14. **Policy 313 – Evaluation of Employees – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 313.
15. **Policy 314 – Physical Examination – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 314.
16. **Policy 314.1 – HIV Infection – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 314.1.
17. **Policy 317 – Conduct/Disciplinary Procedures – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 317.
18. **Policy 317.1 – Educator Misconduct – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 317.1.

19. **Policy 318 – Penalties for Tardiness – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 318.
20. **Policy 319 – Outside Activities – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 319.
21. **Policy 320 – Freedom of Speech in Non-School Settings – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 320.
22. **Policy 321 – Political Activities – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 321.
23. **Policy 322 – Gifts – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 322.
24. **Policy 323 – Tobacco – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 323.
25. **Policy 324 – Personnel Files – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 324.
26. **Policy 325 – Dress and Grooming – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 325.
27. **Policy 326 – Complaint Process -30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 326.
28. **Policy 328 – Compensation Plans/Salary Schedules – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 328.
29. **Policy 330 – Overtime – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 330.

30. **Policy 331 – Job Related Expenses – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 331.
31. **Policy 332 – Working Periods – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 332.
32. **Policy 333 – Professional Development – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 333.
33. **Policy 334 – Sick Leave – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 334.
34. **Policy 335 – Family and Medical Leaves – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 335.
35. **Policy 336 – Personal Necessity Leave – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 336.
36. **Policy 337 – Vacation – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 337.
37. **Policy 338 – Sabbatical Leave – 1st and 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the first and 30-day reviews of Policy 338, as presented.
38. **Policy 338.1 – Compensated Professional Leaves – 1st and 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the first and 30-day reviews of Policy 338.1, as presented.
39. **Policy 339 – Uncompensated Leave – 1st and 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the first and 30-day reviews of Policy 339, as presented.
40. **Policy 340 – Responsibility for Student Welfare – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 340.

41. **Policy 341 – Benefits for Part-Time Employees – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 341.
42. **Policy 342 – Jury Duty – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 342.
43. **Policy 343 – Paid Holidays – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 343.
44. **Policy 347 – Workers’ Compensation Transitional Return-to-Work Program – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 347.
45. **Policy 348 – Unlawful Harassment – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 348.
46. **Policy 351 – Drug and Substance Abuse – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 351.
47. **Policy 601 – Fiscal Objectives – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 601.
48. **Policy 602 – Budget Planning – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 602.
49. **Policy 603 – Budget Preparation – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 603.
50. **Policy 604 – Budget Adoption – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 604.
51. **Policy 605 – Tax Levy – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 605.

52. **Policy 606 – Tax Collection – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 606.
53. **Policy 607 – Tuition Income – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 607.
54. **Policy 608 – Bank Accounts – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 608.
55. **Policy 609 – Investment of District Funds – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 609.
56. **Policy 610 – Purchase Subject to Bid/Quotation – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 610.
57. **Policy 611 – Purchases Budgeted – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 611.
58. **Policy 612 – Purchases Not Budgeted – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 612.
59. **Policy 613 – Cooperative Purchasing – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 613.
60. **Policy 614 – Payroll Authorization – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 614.
61. **Policy 615 – Payroll Deductions – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 615.

62. **Policy 616 – Payment of Bills – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 616.

63. **Policy 617 – Petty Cash – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 617.

64. **Policy 618 – Student Activity Funds – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 618.

65. **Policy 619 – District Audit – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 619.

66. **Policy 620 – Fund Balance – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 620.

67. **Policy 621 – Local Taxpayer Bill of Rights – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 621.

68. **Policy 622 – GASB Statement 34 – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 622.

69. **Policy 624 - Taxable Fringe Benefits – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 624.

70. **Policy 625 – Procurement Cards – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 625.

71. **Policy 626 – Federal Fiscal Compliance – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 626.

72. **Policy 626.1 – Travel Reimbursement – Federal Programs – 1st Reading**

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 626.1.

73. **Deletion of Policies**

RECOMMENDED MOTION: That the Board of School Directors approve the deletion of the following policies:

213
213.1
215.1
225
227.1

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*